Town of Ogden 2026 Time Capsule

Community Submission Form

The Town of Ogden invites residents, families, businesses, organizations, schools, and community groups to help capture a snapshot of life in Ogden in 2026 by submitting an item for consideration for the Town's Time Capsule.

Selected items will be displayed during the Town's Magical Holiday Celebration on Friday, December 4, 2026, before the time capsule is sealed. The capsule and its key will then be preserved for approximately 50 years.

Contact Information

Name: _____

Organization/Business (if applicable):

_____

Address: _____

Email: _____

Phone: _____

About Your Submission

Name or title of item: _____

Type of item: ☐ Photograph ☐ Letter/Written Reflection ☐ Newspaper/Printed Material ☐ Drawing/Artwork ☐ Brochure/Flyer/Program ☐ Community Memorabilia ☐ Other: _____

Approximate dimensions of item:

_____

Please briefly describe the item:

_____

_____

_____

Why do you believe this item represents Ogden or life in our community in 2026?

_____

_____

_____

Submission Guidelines

- Submissions should reflect the people, places, organizations, events, activities, culture, or everyday life of the Town of Ogden and its community in 2026.
- Due to limited space, submission of an item does not guarantee inclusion. The Town will consider community relevance, historical interest, variety, available space, and suitability for long-term preservation.
- Food, liquids, plants or seeds, medications, hazardous materials, batteries, illegal materials, weapons, fragile items, and other materials unsuitable for long-term storage will not be accepted.
- Contributors are encouraged to submit copies rather than irreplaceable original photographs or documents.
- The Town of Ogden reserves the right to determine which submitted materials will be included in the final time capsule.

Submission Acknowledgment

By submitting this form and accompanying material, I understand that:

- Submission does not guarantee inclusion in the Town of Ogden Time Capsule.
- If selected, the item will become part of the time capsule and will not be returned prior to the capsule's scheduled opening approximately 50 years from now.
- The Town of Ogden may photograph, reproduce, display, preserve, and publicly identify the submitted item in connection with the Time Capsule project and related Town communications.
- The Town may decline an item if it is determined to be inappropriate or unsuitable for inclusion or long-term preservation.
- I am authorized to submit the item and grant the permissions described above.

☐ I have read and agree to the submission guidelines and acknowledgment above.

Signature: _____

Date: _____

Submission Deadline

Completed forms and materials must be received by Friday, November 20, 2026. Selected contributors will be notified following the Town's review of submissions. Selected items will be displayed during the Magical Holiday Celebration on Friday, December 4, 2026, before the time capsule is sealed.