Town of Ogden 2026 Time Capsule

Community Submission Criteria & Selection Guidelines

Purpose. In honor of the 250th anniversary of the founding of the United States, the Town of Ogden will commemorate this historic milestone by creating a community time capsule that captures a snapshot of life in Ogden in 2026.

Residents, families, businesses, organizations, schools, clubs, and other community groups are invited to contribute materials that reflect who we are, what we value, and how we experience this moment in history. The time capsule will preserve these pieces of our community for future generations, providing those who gather in 2076 for America's Tricentennial with a meaningful glimpse into life in Ogden 50 years earlier.

Submission Requirements:

Who May Submit: Town of Ogden residents, families, businesses, community organizations, schools, clubs, and other local groups.

Submission Deadline: Recommended deadline: Friday, November 20, 2026, allowing time for review before the November 30 selection meeting.

Size: Items should generally be no larger than 8.5" × 11" and preferably flat or easily stored. Larger or unusually shaped items may be considered if space permits.

Quantity: Limit submissions to one item or one small related collection per individual, family, business, or organization.

Acceptable Materials: Photographs, letters, drawings, written reflections, newspapers or printed materials, menus, flyers, brochures, programs, small publications, community memorabilia, or other unique items that represent life in Ogden in 2026.

Items Not Accepted: Food, liquids, plants or seeds, medications, hazardous materials, batteries or battery-powered electronics, illegal materials, weapons, fragile items, highly valuable or irreplaceable objects, or materials likely to deteriorate or damage other contents.

Originals and Copies: Contributors are encouraged to submit copies of photographs and documents rather than irreplaceable originals. Items selected for the capsule will not be returned before the capsule is opened.

Community Relevance: Submissions should have a connection to Ogden or help illustrate everyday life, events, organizations, businesses, schools, recreation, culture, technology, or the community in 2026.

Selection: Submission does not guarantee inclusion. Final selections will depend on available space, community relevance, historical interest, variety, uniqueness, and suitability for long-term preservation.

Town Discretion: The Town reserves the right to decline materials that are inappropriate, primarily commercial or promotional, duplicative, unsuitable for long-term storage, or inconsistent with the purpose of the project.

Permission: By submitting an item, the contributor authorizes the Town to preserve, photograph, reproduce, publicly display, and include the item in the time capsule and related Town communications.

Public Display: Selected items may be displayed at the Town's Magical Holiday Celebration and tree lighting ceremony on Friday, December 4, 2026, before the capsule is sealed.

50-Year Commitment: Selected physical items will remain with the time capsule and will not be available for return until the capsule is opened approximately 50 years later, in 2076.