

Town of Ogden Highway Department

Right of Way and Public Property Management (01/01/26)



Construction Permit and Annual Fee Worksheet

(submit with form 149 for construction)

PLEASE NOTE: Property or Utility owner is responsible for all applications.

CHECK TYPE OF OPERATION		CHECK	CONSTRUCTION PERMIT FEE	
			BASE FEE	TOTAL PERMIT FEE
Road Work (Certificate of Liability Insurance required)	NEW OR ENLARGED RESIDENTIAL DRIVEWAY OR CURB CUT WITH CULVERT		\$40.00	
	PAVING OR RESURFACING OF DRIVEWAY		\$20.00	
	DRAINAGE PIPING OR CULVERTS OTHER THAN DRIVEWAY		\$50.00	
	NEW ROAD, STREET ENTRANCE OR ROAD IMPROVEMENTS (includes subsurface connections to be done as unit)		\$250.00	
Utility Installation	INSTALLATION OF NEW WATER, SANITARY SEWER OR STORM SEWER MAINS		<u>\$50.00 0-500LF</u> <u>\$500.00 500+LF</u> Annual Maximum: \$1,000.00	
	SANITARY OVERLAY DISTRICT I & I NON-GCO (TOWN)		\$1,500.00	
	SANITARY OVERLAY DISTRICT I & I NW TREATMENT PLANT		\$4,075.00 (VILLAGE)	
	UNDERGROUND WATER, SEWER OR OTHER SERVICE CONNECTION		\$25.00 with additional fees	
	ERECTING NEW POLES FOR WIRE OR CABLE		\$25.00 EACH	
	COMMUNICATION TOWER OR POLE FOR WIRELESS COMMUNICATIONS		\$1,000.00	
	UNDERGROUND OR AERIAL CABLE, WIRE CONDUIT OR PIPE DUCTS PARALLEL WITH R.O.W.		<u>\$50.00 0-500LF</u> <u>\$500.00 500+LF</u> Annual Maximum: \$1,000.00	
	TUNNELING, BORING, ETC., UNDER AND ACROSS PUBLIC R.O.W.'S FOR CABLE, WIRE CONDUIT OR PIPE DUCTS (fee per crossing)		1" or less \$125 Over 1" \$400	
	OPEN ROAD CUT (see other side)		\$2,000.00	
ANNUAL MAINTENANCE FOR ALL R.O.W. USERS IS A MINIMUM OF \$2,200.00 UNLESS FRANCHISE OR LICENSE AGREEMENTS STATE DIFFERENTLY. FEE DOES NOT INCLUDE OPEN CUTTING OF ROAD. THE OGDEN HIGHWAY DEPARTMENT MUST BE NOTIFIED EACH TIME WORK IS TO BE PERFORMED.			Annual Maintenance Fee: \$2,200.00 per Right of Way	
NEW UTILITY CONSTRUCTION PERMIT FEES ARE FIGURED ON A CASE BY CASE SITUATION BASED ON ALL ABOVE FEES LISTED.				
Calculations / Remarks: _____			TOTAL FEES: →	

*For open road cuts, a maintenance guarantee of \$2,000.00 will be paid to the Town of Ogden. Upon the satisfactory completion of the job within the approved time frames and in conformance with the approved plans, the monies will be returned to the permittee. This will follow an approval of the work by the Town of Ogden Highway Department at six months, but no more than one year, after the completion of the job. Failure to make the required repairs to the satisfaction of the Highway Department within the one-year period will result in the forfeiture of the guarantee.

*It is the Town of Ogden Highway Department’s policy that a 149 highway permit be obtained by the contractors, builders or property owners before the installation of any driveway off of a town roadway within the Town of Ogden. (All criteria for approval is listed on the 149 permit.) When issuing a 149 highway permit for the installation of the driveway from a roadway where gutters are located, a \$40.00 non-refundable permit fee is collected, as well as a \$2,000.00 gutter escrow. The gutters are inspected by town personnel before the driveway is installed, and the condition of said gutters is noted on the permit (existing cracks or any other damage). A certificate of liability insurance listing the Town of Ogden as additional insured is required.

* For existing driveway work a certificate of liability insurance listing the Town of Ogden as additional insured is required.

Once the driveway is installed per subdivision plan and town design criteria, and the certificate of occupancy is issued, town personnel will once again inspect the gutters. If any new damage is found, it will be repaired by the highway department and funded by the gutter escrow being held. The difference will be refunded to the permit holder once the repairs have been made. If no additional damage has been found with the gutters, the full \$2,000.00 escrow will be refunded.

Security Deposit Required \$

Total Amount \$

Payment Received by:

☐

Cash

☐

Check

☐

Money Order

Checks and Money orders are payable to: **Town of Ogden.**

Remarks: _____

*Construction permit fees are based on typical costs of administration, inspection, and overhead. If, in the accounts kept by the Town of Ogden Highway Department, costs of services rendered are found to be in excess of 50% above the permit fee collected, the department reserves the right to bill the permittee for actual expenses incurred by the supervision and inspection of the permittee’s project.